

## Lesson Plan Format

**Name of the Assistant/Associate Professor: DR RAKESH PHOR**

**Class and Section: BBA 2<sup>nd</sup> Sem.**

**Department: Computer Sc.**

**SUBJECT: Computer Application in Management**

**Subject lesson Plan: 18 weeks (from January 2018 to April 2018)**

January, 2018 1 <sup>st</sup> Week 1 <sup>st</sup> Jan	
2-1-18	Holiday
3-1-18	Holiday
4-1-18	Holiday
5-1-18	Holiday
6-1-18	Introduction To Computer
7-1-18	Sunday
2 <sup>nd</sup> Week 8-1-18	History of Computer
9-1-18	Basic Anatomy
10-1-18	About O.S.
11-1-18	Computer Memory: Primary Memory
12-1-18	Secondary Memory
13-1-18	Input Devices
14-1-18	Sunday
3 <sup>rd</sup> Week 15-1-18	Output Devices
16-1-18	Types of Computer
17-1-18	Types of Computer
18-1-18	Types of Computer
19-1-18	Computer Hardware
20-1-18	Computer Software
21-1-18	Sunday
4 <sup>th</sup> Week 22-1-18	Holiday
23-1-18	Networking
24-1-18	Networking Advantage
25-1-18	Networking Types

26-1-18	Holiday
27-1-18	Network Connection
28-1-18	Sunday
5 <sup>th</sup> Week 29-1-18	Wireless networking
30-1-18	Virus and Firewalls
31-1-18	Ravi Das Jayanti (Holiday)
February, 2018 1-2-18	
2	Revision
3	Test
4	Sunday
2 <sup>nd</sup> Week 5	Introduction to information technology
6	Basic of IT : WWW etc
7	Search engines
8	Web Browser
9	IP Addressing
10	Holiday
11	Sunday
3 <sup>rd</sup> Week 12	Web hosting and web publishing
13	Holiday
14	Internet App. In business
15	Chatting and E-Mailing
16	Computer Application with Internet
17	Advantage and Limitation
18	Sunday
4 <sup>th</sup> Week 19	Use of Internet in offices
20	Use of Internet in education
21	Use of internet in institution
22	Use of internet in healthcare
23	Revision
24	test
25	Sunday
5 <sup>th</sup> Week 26	Database Fundamental
27	Data, Information
28	Vacation-II
March, 2018 1 <sup>st</sup> Week 1-3-18	Vacation
2	Vacation
3	Vacation
4	Sunday

2 <sup>nd</sup> Week 5	Information and Types
6	Information Systems
7	MIS
8	MIS
9	OAS
10	OAS
11	Sunday
12 3 <sup>rd</sup> Week	Expert System
13	Executive Information System
14	TPS
15	TPS
16	DSS
17	DSS
18	Sunday
19 4 <sup>th</sup> Week	Executive Information System
20	Revision
21	Revision
22	Test
23	Holiday
24	Test
25	Sunday
26 5 <sup>th</sup> Week	Multimedia Fundamental
27	Multimedia App. In Business
28	Marketing
29	Holiday
30	Advertising
31	Advertising
April, 2018 1 <sup>st</sup> Week 1-4-18	Sunday
2	Web Applications
3	Web Application of Multimedia
4	Application
5	Application
6	Test/Assignment
7	Test/Assignment
8 2 <sup>nd</sup> Week	Sunday
9	Revision
10	Revision
11	Revision
12	Test/Assignment
13	Holiday
14	Ambedkar Jayanti (Holiday)
15	Sunday

3 <sup>rd</sup> Week	
16	Revision
17	Revision
18	Holiday
19	Revision
20	Revision
21	Revision
22	Sunday
4 <sup>th</sup> Week	
23	Revision
24	Revision
25	Revision
26	Revision
27	Revision
28	Revision
29	Sunday
5 <sup>th</sup> Week	

Signature of Teacher